



## **Sustainability Research Assistant**

Temporary, Remote Contract  
October 2022 – February 2023

### **Job Summary**

HOPE Pet Food is a mission driven company looking to bridge the gap between sustainable and nutritious pet food. HOPE is dedicated to creating superior complete and balanced pet foods with sustainable practices whilst leveraging nature and embracing science.

We are currently seeking candidates for a 3 to 6-month temporary contract position, to assist in the development of a sustainable pet food formulation tool. Reporting to the Project Leader, the Sustainability Research Assistant will adhere to established research methodology, as well as gather and compile data for the research project. The Research Assistant will record, classify, and summarize research data according to established procedures. They will conduct literature reviews and synthesize findings directly related to the research scope. They will also perform other related tasks as outlined by the Project Leader. Work will be performed independently, with the availability of guidance from the Project Leader.

### **Responsibilities and Duties**

- Lead sustainability research activities related to the project
- Conduct research associated with required project outcomes
- Record and summarize research data related to sustainability aspects of the project
- Consult on sustainability related aspects of the project

### **Qualifications and Skills**

- An Environmental Sciences or Sustainability related Degree is preferred
- Data management and research experience is an asset
- Knowledge of MS Office (Excel, Word, PowerPoint) and how to use for data collection, report writing, and communication is required
- Knowledge of a reference manager program is an asset
- Excellent organization, time management and communication skills with strong attention to detail
- Ability to work independently, problem-solve, adapt to change, take initiative, self-motivate and be flexible

### **Compensation**

- Flexible hours
- Remote work
- This role can be full time or part time.
- CAD\$20-25/hour
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If you are interested in this position, **please send your resume to [sofia@hopepetfood.ca](mailto:sofia@hopepetfood.ca)**