

## Orientation Facilitators

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### About Us

Shelter Movers provides moving and storage services at no cost to women and children fleeing abuse. We are the only organization of our kind in Canada, and our volunteers are no less exceptional. We are growing and looking to add caring and compassionate people to our volunteer team.

### Position Summary

The Volunteer Services Facilitator will have an integral role in the volunteer recruitment process. The Facilitator will be responsible for leading and presenting the Shelter Mover's Trauma-Informed Care Orientation session to volunteers completing the onboarding process.

### Responsibilities

- Train and engage volunteer applicants by leading 1-2 Trauma-Informed Care Orientation sessions per month
- Gather and share knowledge on critical concepts of Violence Against Women and the procedures, values and impact of Shelter Movers
- Have regular check-ins with the Volunteer Services Manager
- Coordinate with other Facilitators and the Volunteer Services team
- Review the Trauma-Informed Care Orientation content and make changes to presentation content if necessary

### Time Commitment

Approximately 4-7hrs per month. This is an unpaid volunteer position.

### Essential Skills and Knowledge

- Strong ability to work as part of a team
- Excellent verbal and written communication skills, especially strong public speaking skills
- Excellent interpersonal skills
- High level of comfort in leading and facilitating orientation sessions
- Patience, empathy, emotional intelligence, active listening skills, and ability to handle difficult conversations
- Awareness of appropriate boundaries, compassion fatigue, and self-care
- Experience working with individuals from diverse backgrounds
- Ability to apply an anti-oppressive lens to individuals
- Tact, discretion, high maturity level and good judgment
- Reliable work habits
- Strong organizational skills
- Ability to protect client and volunteer confidentiality
- Experience in Public Speaking a strong asset

- A long-term interest in the Violence Against Women (VAW) sector, and Volunteer Management/Non-Profit Management an asset

### **Other Requirements**

Shelter Movers volunteers must be at least 18 years of age, complete an interview process, sign a confidentiality agreement, obtain a police reference check, and attend a Trauma-Informed Care Orientation session. Orientation Facilitators will attend additional role specific training.

### **Benefits**

- You'll have the opportunity to make a positive impact on helping women and families transition away from violence and abuse.
- You'll gain experience in the operations of a social service agency, including service coordination and direct client interaction.
- You'll receive training in preparation for your role, and have access to ongoing training opportunities.
- After 3 months of satisfactory service, we can provide confirmation of volunteer service. After 6 months, we can provide a personalized reference letter.

### **How to Apply**

If interested, please send a brief description outlining your interest as well as your resume to Volunteer Services at [volunteerGTA@sheltermovers.com](mailto:volunteerGTA@sheltermovers.com)